



**2024-2025 Bus Registration – Complete and Return to your bus driver send to [bus@weldre5j.org](mailto:bus@weldre5j.org).**

Keep the accompanying Bus Rules and Bus Safety Guidelines pages for future reference.

PARENTS: Students eligible to receive bus service are **REQUIRED** to return this completed registration form to the Transportation Bus Driver. Transportation services may be denied if this form is not returned in a timely manner. You may use one form for all students. Transportation will make copies for the other drivers.

NOTE: Students are assigned to a specific bus stop and may utilize only that assigned stop to prevent bus overcrowding.

Bus # \_\_\_\_\_ Bus Stop Location: \_\_\_\_\_

	<u>Student's Name(s)</u>	<u>School</u>	<u>Grade</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Parent/Guardian Name(s)\*: \_\_\_\_\_ Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*If joint custody, please provide the following:*

Parent/Guardian Name(s): \_\_\_\_\_ Address: \_\_\_\_\_

Alternate Bus #: \_\_\_\_\_ Alternate bus stop location: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Work Phone \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Daycare Provider Name (if applicable): \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

- **Audio/video cameras may be used on school transportation vehicles when transporting students to and from school or extracurricular activities for the safety and security of students and staff.**
- **We request that you review the attached bus rules and guidelines with your child so that they understand what will be expected of them. This will keep them and others aboard the bus safe.**

Transportation can be reached at 970-229-4747 or [bus@weldre5j.org](mailto:bus@weldre5j.org).

Access the District Website at <http://www.weldre5j.org>



## 2024-2025 Student Conduct on School Buses

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**Parents:** The Weld County School District RE-5J provides transportation services on a limited basis as a privilege to eligible students; regular education school transportation services are not mandated in the State of Colorado.

Our goal is to ensure a safe and positive experience for students who receive this service. Please review the following rules and guidelines with your child. These expectations are necessary for a SAFE bus ride to and from school.

1. Students must arrive at the bus stop 5 minutes before stop time and must wait a safe distance from the actual pick-up point until the driver opens the doors for boarding.
2. All students using district transportation to commute to or from school are required to have a school **ID/BUS CARD** and scan on and off the bus. (Exceptions may be made for students with special needs.) In the event of your child's ID/Bus Card being lost or stolen, it is your responsibility to notify your child's school and they will issue a new card. There may be a fee for a lost ID badge.
3. Passengers shall go to their seats without crowding or pushing and remain seated while the bus is in motion. The bus driver is authorized to assign seats as necessary.
4. Passengers shall not extend any body part out of the bus windows.
5. Passengers shall not talk to the driver while the bus is in motion except in an emergency.
6. Passengers shall not tamper with the emergency doors or windows or any part of the bus equipment, including cameras.
7. Passengers shall not mar, deface or damage the bus or its equipment. There may be restitution charged for damage to the bus. Passengers are to report promptly to the bus driver any damage to the seats or any other parts of the bus near where they are sitting, so that they might not be charged for the damage.
8. Passengers may open the bus windows but must close them if directed by the driver.
9. Passengers shall not fight or scuffle on the bus or throw objects on the bus or out the bus windows.
10. Passengers shall keep books, lunch boxes, and similar objects out of the aisle of the bus.
11. Passengers shall not bring knives, matches, firearms, other weapons, animals of any kind, glass containers, or any other objects that may cause a hazard on a school bus.
12. Passengers shall not consume food items or beverages on the bus.
13. Passengers shall not spray anything on the bus such as perfume, body spray, bug spray etc.
14. Loud talk, inappropriate and foul language is strictly prohibited.
15. **Smoking, vaping or chewing tobacco on the bus is strictly prohibited and will not be tolerated.**
16. Students shall have a signed statement from parents and signed by a school official before a bus driver will let them off at any stop other than their own. A call to the transportation office will also be accepted.
17. Passengers must remain seated until the bus comes to a complete stop.
18. Passengers will leave the bus in an orderly manner. Any passenger crossing in front of the bus must clear the bus by 10 feet and wait for the driver to signal it is safe to cross.
19. Skateboards and scooters are not allowed on the bus.
20. Speakers/music are not allowed to be played by students on the bus. Ear buds/headphones are acceptable.
21. **Student use, possession, distribution or sale of alcohol or controlled substances and the abuse of other drugs is prohibited in all Weld County RE-5J Schools and on school property, in school vehicles and at school activities or sanctioned events.**

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## Bus Safety Referrals\*

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Bus drivers periodically review bus rules with the students. If a student chooses to disregard the rules at the bus stop or on the bus, the Driver will verbally warn the student to correct the behavior. If the student fails to modify the behavior, the Driver is required to complete and forward a Bus Safety Referral to the parent and enforce consequences. The consequences are as follows:

- 1<sup>st</sup> Written report – Documented Verbal Warning
- 2<sup>nd</sup> Written report – Documented Call to Parent
- 3<sup>rd</sup> Written report – 1-3 Day Bus Suspension
- 4<sup>th</sup> Written report – 5-10 Day Bus Suspension\*\*
- 5<sup>th</sup> Written report – Semester or School Year Bus Suspension

### **OVERT/BLATANT ACTION – IMMEDIATE SUSPENSION**

Overt/Blatant actions such as fighting, willful defiance of driver's directions, smoking/vaping, lighting matches, throwing items or exiting out of emergency exits may result in immediate suspension of riding privileges for multiple days on the first occurrence.

If a 3<sup>rd</sup> or 4<sup>th</sup> written report is issued, the parent is required to sign and return the Safety Referral to the bus driver to resume riding privileges for the student on the eligible return date.

*\*Consequences for students with an IEP are defined in the "Transportation Guidelines for Students With Special Needs Parent Information" handbook.*

*\*\*When a 10-day suspension is issued, the parent/guardian and the student are required to meet with a transportation supervisor/manager to resume riding privileges on the eligible return date.*

**DAMAGE TO THE BUS BODY, BUS SEATS OR BUS EQUIPMENT WILL REQUIRE MONETARY RESTITUTION AS WELL AS A SIGNED COPY OF THE BUS SAFETY REFERRAL.** Information on how to pay restitution is included with the Bus Safety Referral.

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## 2024-2025 Bus Safety Guide

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- Designated school bus stop locations and the school bus are considered an extension of the classroom. Student riders are expected to respect the rights of fellow students, area residents, property and follow all bus rules. Students will be under the authority of the driver at bus stops, loading areas, and while aboard the bus.
- If your child will not be riding the bus and they are the only student at that bus stop, please notify our office at 970-229-4747.
- Students are assigned to a specific bus stop and may board and disembark **only** at that assigned stop.
- Students are to arrive at the bus stop 5 minutes before the stop time. They must wait at least 10 feet back from the actual pick-up point, and not approach the bus until the driver opens the door for boarding. Passengers crossing the street to board or depart from the bus must wait for a designated signal from the driver, **check for traffic in both directions** – then **cross in FRONT** of the bus. **NEVER cross behind the bus.**
- All carry-on items must be properly secured. Students utilizing the luggage compartments must notify the driver to assist them in storing their items.
- Items **NOT** allowed on buses: lighters, open flames, hairspray, spraying of flammables or perfumes, tobacco/vaping products, drugs, alcohol, weapons or sharp objects that may cause injury.
- We do NOT allow skateboards or scooters on the bus – many buses do not have the proper storage available.
- **The District does not insure or indemnify personal property subject to the Colorado Revised Statutes and is not responsible for loss or damage to personal property that may occur during transportation whether personal property is carried onto the bus or placed in the luggage compartments.**
- **The bus driver has the authority to assign seats as necessary.**
- For safety purposes and the comfort of other passengers while sharing a seat, passengers are required to sit in an **upright position facing forward with feet on or towards the floor** (smaller students), and out of the aisle. Riders are to maintain talking and noise at a safe level as determined by the driver. No shouting, whistling or loud singing.
- Bullying of any type (verbal or physical), horseplay, spitting, obscene gestures/language, drawing inappropriate items/words on windows, seats, etc. or destruction of property at bus stops or aboard buses will not be tolerated and will result in disciplinary action. For the safety of everyone, unacceptable behavior as determined by the driver will not be tolerated in any form.
- Emergency doors, windows or roof hatches are **never** to be used to exit or enter a bus, except in an emergency. Emergency doors may be used for evacuation drills.
- Audio/video cameras may be used on school transportation vehicles when transporting students to and from school or extracurricular activities for the safety and security of students and staff.

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