## PLEASE ATTACH A VOIDED CHECK HERE – THANK YOU!

## Weld County School District RE-5J

## **Direct Deposit Authorization Sheet**

## Depositor Information: Employee Name: Social Security Number: Address: Address: Telephone Number: Depository Information: Name of your banking institution: Mailing Address: ABA or ROUTING NUMBER: Name listed on Deposit Account: Type of Account: (please circle one): CHECKING SAVINGS Account Number (per deposit slip / check):

I hereby authorize Weld County School District, hereinafter called "Company", to initiate credit entries to my account indicated above and to credit the same to such account. This authorization is to remain in full force and effect until Company has received written notification from me of its termination in such time and in such manner as to afford Company and Depository a reasonable opportunity to act on it. I understand that I am responsible for notification to the Company, in writing, of any changes in my Depository information.

Date: \_\_\_\_\_

Employee Signature: